



Guidelines for Student Chapters

Eligibility and Guidelines

- Students attending an Indiana higher education institution can form a student chapter of the Environmental Education Association of Indiana (EEAI)
- All student chapters will operate with bylaws and elected officers
- Student chapters should be formed in adherence to their university/college student club guidelines and sample bylaws
 - If no university/college student club guidelines and bylaws are available, please see the Purdue Student Chapter of Environmental Education (SCEE) bylaws as example
- Student chapter bylaws should also adhere to the EEAI bylaws, mission and vision when conducting chapter activities (www.eeai.org)
 - Student chapter activities can include but are not limited to developing and delivering environmental education programs to diverse audiences, organizing a speaker series, and participating in EEAI working groups and activities
 - EEAI does not engage in legislative advocacy such as forming petitions or contacting legislators and will not promote these types of activities for student chapters
- Chapters must have a faculty and/or staff advisor who are members in good standing of EEAI
- Student chapter affiliation will be subject to EEAI board approval and will include the following requirements:
 - Submit application form, including student chapter name, bylaws, advisor contact information, sample activities for the year, and student membership by deadline
 - Payment of an annual membership fee of \$50 to include unlimited number of students and will be used to further support student chapter activities during the annual conference

Student Chapter Benefits

- Waived EEAI annual conference registration (lodging and meal costs will still apply)
- Participation in an EEAI annual conference activity tailored for student chapter participants (may include a student social and/or a poster session)
 - Student chapter member representatives will be asked to serve on the conference committee to develop and co-lead this activity with the conference committee members
 - Student chapter members attending the annual conference may be asked to serve as session moderators to introduce speakers and keep time for sessions
- Membership benefits, including EEAI communications such as newsletters, announcements, and events

EEAI Student Chapter Application

Please submit your application to eeai@eeai.org . Applications can be accepted year-round but will only be applicable to the current academic year. An invoice for dues will be submitted to the student chapter President and advisor(s) upon receipt of the application.

Student Chapter Name:

Advisor(s) Name, Title, Email, Phone Number:

Example Activities for the Year:

(Briefly describe activity, target audience, and timeline)

Include the following attachments:

Student chapter membership spreadsheet to include:

First, Last Names

Major

Graduation Year

Email

Student chapter bylaws

Chapter officers' names and duration of term

Formal notification of acceptance for chapter formation by university/college